



City of Dayton, Ohio  
Department of Finance  
101 W. Third St.  
Dayton, OH 45402-1814

**Water Billing Customer Service:**  
937-333-3550 (PH) 937-333-4263 (FAX)  
www.Paydaytonwater.com

## METER TAKE/ABANDON FORM

Please complete the following information in its entirety to permit Water Distribution to complete a Meter Take/Abandon without the customer present.

(Please print clearly)

**NAME** \_\_\_\_\_

**PROPERTY ADDRESS** \_\_\_\_\_

**CONTACT NUMBER** \_\_\_\_\_

**ACCOUNT NUMBER** \_\_\_\_\_

(If available)

**PHOTO IDENTIFICATION**

**\*\*\* ATTACH COPY \*\*\***

I, \_\_\_\_\_, fully authorize the City of Dayton to complete a Meter  
(Please print clearly)

Take/Abandon Meter to the water service at the address listed above, with my

permission on, \_\_\_\_\_ .  
(Enter Date Here)

I also understand that the City of Dayton assumes no liability if any damages occur  
as a result of this action.

\_\_\_\_\_  
(signature)